

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

October 7th, 2024

Meeting was called to order at 7:00 pm by Mayor Cansler

Roll call: Councilmen McDonald, Burroughs and Bender were present. City employees present were Administrator Horras and Librarian Greiner. Public present Patty Tinnes, Janie Westendorf and Casey Jarmes from Sigourney New-Review.

Consent Agenda: Motion to amend the agenda to add an item to the new business for discussion, was made by Burroughs, 2nd by McDonald, Bender in favor and Greiner & Conrad absent. Motion to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from September 16th Council Meeting - Budget review and payment of Bills. Bender 2nd the motion, McDonald was in favor and Greiner & Conrad absent.

Bills Paid September 17th thru October 7th, 2024

Checks

Alliant Energy	10/7/2024	\$8240.10
ALYCIA HORRAS	10/7/2024	\$496.42
B & L CONCRETE INC.	10/7/2024	\$20,199.35
BADGER METER	10/7/2024	\$60.00
BANYON DATA SYSTEMS, INC	10/7/2024	\$395.00
CARGILL, INC.	10/7/2024	\$6,465.10
DEARBORN LIFE INSURANCE C	10/7/2024	\$62.01
FARMERS CO-OP ASSN	10/7/2024	\$932.13
FIRST NATIONAL BANK OMAHA	10/7/2024	\$5,874.25
GFC LEASING - WI	10/7/2024	\$183.77
H & M FARM & HOME SUPPLY	10/7/2024	\$29.97
IA DEPT OF NATURAL RESOUR	10/7/2024	\$115.00
ION ENVIRONMENTAL SOLUTIO	10/7/2024	\$3,770.00
IOWA ONE CALL	10/7/2024	\$27.00
KUENSTER HEATING & AIR LLC	10/7/2024	\$731.84
MALLEY HARDWARE & APPL	10/7/2024	\$68.41
MICAH HARMSEN	10/7/2024	\$31.50
MID-AMERICA PUBLISHING COR	10/7/2024	\$166.63
QUILL CORPORATION	10/7/2024	\$167.63
ROGER BEINHART	10/7/2024	\$42.00
SIGOURNEY LUMBER	10/7/2024	\$141.35
STATE HYGIENIC LAB	10/7/2024	\$14.50
TIFFANY GREINER	10/7/2024	\$60.00
TOWN & COUNTRY WHOLESAL	10/7/2024	\$167.52
TREMME LBACHHOE SERVICE	10/7/2024	\$12,059.00
UNITED STATES POST OFFICE	10/7/2024	\$220.00
US CELLULAR	10/7/2024	\$144.73
US FIRST	10/7/2024	\$75.98
VISION AG	10/7/2024	\$662.33
WATER SOLUTIONS UNLIMITED	10/7/2024	\$1,151.28
WELLMARK	10/7/2024	\$3,535.53

Payroll:

ALTENHOFEN, CHERYL	75.31
Fisher, Tabitha C	73.88
GREINER, ASHLEY	236.61
Greiner, Bridget M.	251.72
GREINER, TONIA	1,280.90
HARMSSEN, MICAH	1,788.74
Horras, Alycia A	1,915.93
SLAUBAUGH, KEVIN L	1,769.79

Public Forum: Toni Greiner-401 N Fulton St. stated that on Ellis St, going to the school, there is a house that has a large dumpster in front of it, that is partially in the street. This causes issues with the flow of traffic through the school pick up each day. The Council asked Horras to have Public Works reach out to the owner and ask for it to be picked up and moved into the driveway to clear this area out.

Department Reports:

Public Works –Harmsen reported that they finished pulling in new services on Carpenter St water main project Sept. 27th. Everyone on that 2-block stretch is now being fed off of the new water main. The old main is shut down and will be capped in the coming weeks. Grading and seeding need to happen in the coming weeks and then that project will be complete. The drive thru lane at the pool is also finished with the exception of final grading and seeding. We did replace the fire hydrant on E Park St in front of Mike Williams house. That part of town was out of water for about an hour. This is why the water was discolored on that side of town with the flushing that was necessary. We would have liked to give a heads up, but we found a small leak on the T hat connected the fire hydrant, so it became more emergent. We also capped sewer service lines last week at the new park property. We will decommission 2 of the water services there once locates are done. Harmsen also called in a locate for East of Vision Ag, South shop. We talked to Leo Sieren and would like to clean up that fence row and seed it. This would help with how narrow Fulton is there and would really help with snow removal and clean that area up. Quite a bit of the pool has been winterized. Splash should be onsite for final winterization of the pool vessel this week. Odessa was here last week installing the GFCI protectors. Those are now installed by we are having trouble with the main pump VFD now. ABB has been contacted and will be coming down. We do have a few more water projects to finish up before the cold weather has set in. Dan Sinclair was here from Badger Meters last week. We went over all installation of the meter antennae. We have since started meter replacement in town. We will look to do more of that in the coming weeks as fall projects become complete. Harmsen will be out of town Oct. 8-11. Slaubaugh will be out of town Oct 14-16 for CEU Certification.

Library – Librarian Greiner shared – Coffee and Quilting programs still going strong. The quilting club is now also making twin size comforters for the Sleep in Heavenly Peace project, and these will stay in our area. Great turnouts for the Fun Fridays at the library, Next Friday they are making Halloween cards, the 18th will be games and puzzles, and the 25th will be the movie "Inside Out 2" at 11am. We will be Closed next Monday for Columbus Day, and the Halloween party is scheduled from 4-5 serving hot dogs and drinks and handing out goody bags.

Museum- None

Clerk – Horras shared that there were 2 new residents. She attended the Ia League of Cities Conference in Sioux City last week and will be attending the IMFOA Conference 10/16-18th in Des Moines. For the week of 10/14, City Hall will be closed Monday for Columbus Day, open on Tuesday and then closed Wed. – Friday due to the conference. There are 3 grant opportunities that Horras will be sharing with the council tonight during our resolutions. The last movie in the park, featuring The Little Rascals, was good. There were 3 families from out of town that shared their excitement and appreciation for this program. The next movies will be “Day of Thunder” on Sunday, 10/20 at 7:15pm, which is being sponsored by Riverside Casino. Then we will feature “Hocus Pocus” on 10/31 at 7:15pm after all the trick or treaters are done through the community. This is a Thursday evening and should be a hit since there is no school on Friday. Horras is planning to attend the ServSafe Managers class and testing location in Muscatine on 10/27 to attain a license to serve for the Pool Concession stand. Horras met with our state auditor last week and worked through the remaining outage from FY20-21 with the cash GL balances. This has been resolved and the issue that has plagued our GLs for years, was determined as input error when making annual transfers. This has allowed the FY audit to be reported and closed so that they can move on with scheduling FY22 and FY23. Dan Sinclair was here to talk through the new water meters with our Public Works guys and also to work with Horras on the software and what she needed to do next to get ready for the new water meter change out. The Clover Kids 4H leader reached out and asked about decorating our front windows at CH in honor of Veterans Day and as a project for their club. This will be displayed until right before Thanksgiving. Horras shared that we did get our purchase agreement in place for the next parcel purchase and that will now move forward. Horras also read an email from a resident that stated much appreciation for the new stop signs that have been put in place. Specifically on N McKinley street, the vehicle speeds have decreased making it more safe for children playing in the area.

Resolutions and Ordinances:

Resolution 2024-58 Cemetery Plot designation for Linda Woodruff– Motion to approve by Bender, 2nd by McDonald, Burroughs in favor and Greiner & Conrad absent.

Resolution 2024-59 Cemetery Plot designation for Michael Hahn- Motion to approve by Bender, 2nd by McDonald, Burroughs in favor and Greiner & Conrad absent.

Resolution 2024-60 Cemetery Plot designation for Sara Haymans- Motion to approve by Bender, 2nd by McDonald, Burroughs in favor and Greiner & Conrad absent.

Resolution 2024-61 Cemetery Plot designation for Boone Baltierra- Motion to approve by Bender, 2nd by McDonald, Burroughs in favor and Greiner & Conrad absent.

Resolution 2024-62 Approval of purchase, new laptop for City Hall- Motion to approve by Burroughs, 2nd by McDonald, Bender in favor and Greiner & Conrad absent.

Resolution 2024-63 Approval of submission for Alliant Energy One Million Trees Grant- Motion to approve by Burroughs, 2nd by McDonald, Bender in favor and Greiner & Conrad absent.

Resolution 2024-64 Approval of submission for Alliant Energy Giving for Good Grant- Motion to approve by Burroughs, 2nd by McDonald, Bender in favor and Greiner & Conrad absent.

Resolution 2024-65 Approval of submission for the IA Foundation for Parks and Rec. Mini Grant- Motion to approve by Burroughs, 2nd by McDonald, Bender in favor and Greiner & Conrad absent.

New Business:

Discussion/Approval – Approval of City Employee Benefit time for September. Motion to table for next meeting made by Burroughs, 2nd by Bender, McDonald in favor and Greiner & Conrad absent.

Discussion/Possible Action – Survey work at the small park area - Motion to approve made by Burroughs, 2nd by McDonald, Bender in favor and Greiner & Conrad Absent.

Discussion/Sharing – KCEF Fundraiser for 2024- Horras shared that this was scheduled for Saturday, November 23rd.

Discussion/Possible Action – Listing the Dalton Property for Sale. After some debate, a motion was made to have the City Admin. talk to a realtor and look at what is needed to move forward, so that this can be discussed through a closed session at our next council meeting. Motion to table for this meeting was made by Burroughs, 2nd by Bender, McDonald in favor and Greiner & Conrad absent.

Mayor Comments: Mayor Cansler asked some questions about our audit and the work done with the State Auditor. He also asked if there had been any applicants and potential candidates for the part time position in the Administrator’s office and Horras shared that there were a few. She shared the deadline is 10/18 for applications and that she would bring those to the meeting on 10/21 to share with the hiring committee members. Cansler talked about setting up the employee reviews to ensure that they were done and ready for our November 4th meeting and thanked everyone for their hard work.

Adjournment: Motion made to adjourn meeting by Burroughs, 2nd Bender, McDonald in favor and Greiner & Conrad absent. Time 7:55pm.

Next regular meeting, October 21st, 2024 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Administrator Alycia A Horras